



How to Send With Roadie



How to Create a Delivery

1 Click the "Create a Delivery" button at the top of your dashboard

2 Fill out the Item Info, Pickup, Delivery, and Payment information as you go

The screenshot shows the Roadie dashboard interface. At the top left is the Roadie logo, a UPS Company. Below it is a navigation menu with options: Dashboard, Get an Estimate, Bulk Upload, and Create a Delivery. The main content area is titled "Your Deliveries" and features filters for "View by Driver", "Sort By", "Filter", and "Search". It displays three driver profiles, each with a list of delivery items:

- Ariel W. (BATCH #CF290T)**
 - DELIVERED: RF215343 → John Ulysses, Atlanta, GA
 - DELIVERING: RF215216 → Anita Alexander, Atlanta, GA
 - DELIVERING: RF21572 → Anita Alexander, Atlanta, GA
- Jarod H. (BATCH #QR380I)**
 - DELIVERED: RF215384 → Sarah Parker, Atlanta, GA
 - DELIVERING: RF215483 → Carol Laurens, Atlanta, GA
 - DELIVERING: RF21580 → Brian, Atlanta, GA
- Riley A. (BATCH #TS92PL)**
 - PICKUP: RF215832 → Charles Minor, Atlanta, GA
 - PICKUP: RF215823 → Isaiah Ryan, Atlanta, GA
 - PICKUP: RF21543 → Tracy, Atlanta, GA

At the bottom left, there is a "Get Help" link and a back arrow icon.



Send almost anything with Roadie:



Pricing not based by weight




Choose ASAP delivery or schedule for later



Expand your reach with same-day up to 70 miles

Customized Delivery Creation

 Pickup Information

PICKUP LOCATION

Where should the Driver pickup the item(s)?

Pickup Location
4620 Wieuca Road Northeast, Atlanta, GA 3


Location Name (Optional)

Apt, Building, Suite (Optional)

MORE DETAILS

Is there an order number associated with this delivery?

Required
Order / Reference Number

 Ask a Customer Operations Partner about configuring custom delivery settings.

Consistency is Key

Streamline the delivery process and ensure consistency with a customized sender template.



Set default pickup times



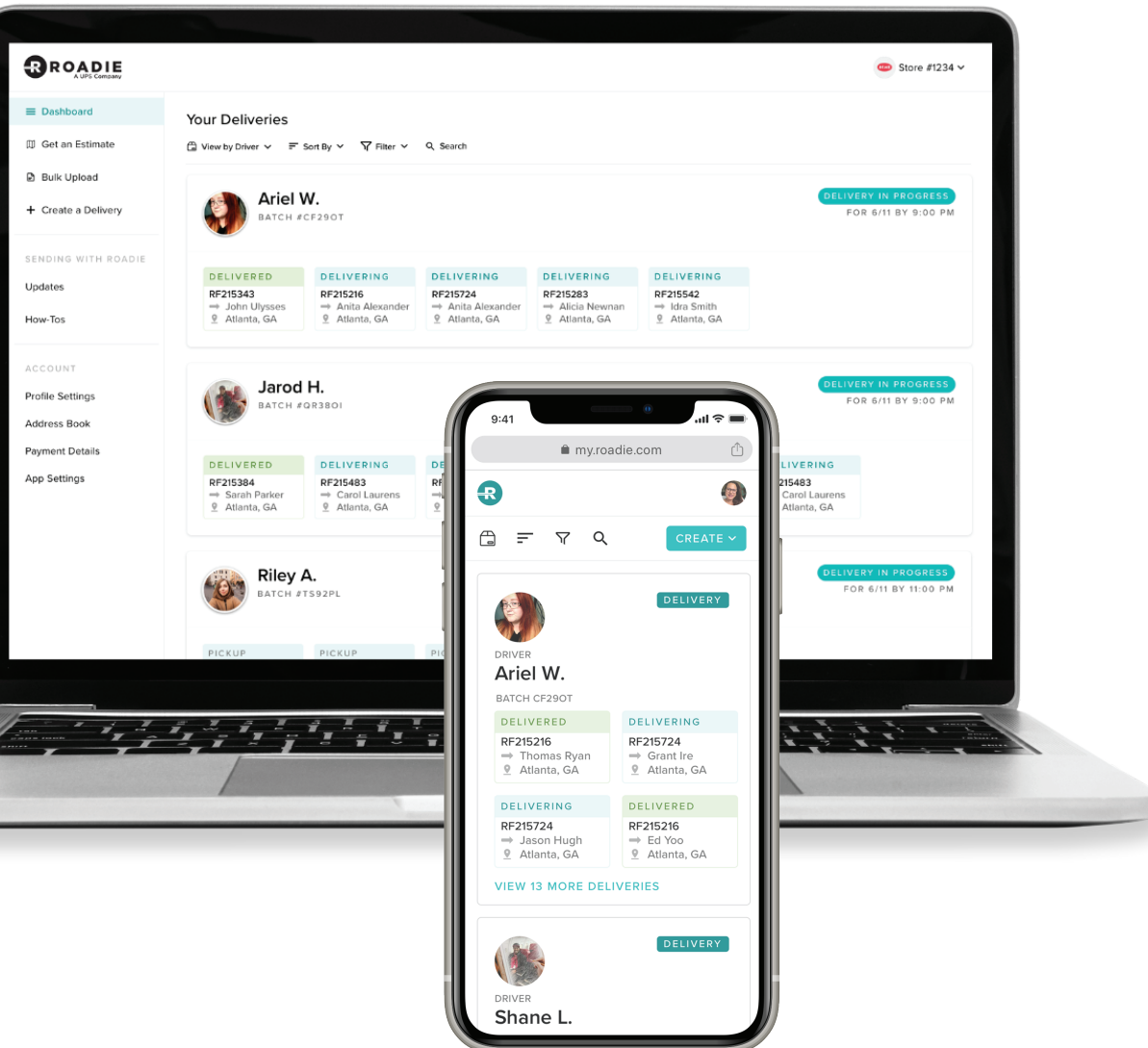
Require order numbers



Lock the pickup address

How to Monitor Your Deliveries

Go to your updated dashboard where you can see all of your recent deliveries under the "Current Deliveries" tab.



Personalized delivery straight to your customer's door.



Track all deliveries in real time



Rate drivers based on performance



With Roadie making it easier for you to deliver, you can spend more time fulfilling orders, building relationships with customers and running your business.

Sort and Filter Your Deliveries

See all of your recent deliveries under Current Deliveries.

Tap on a delivery for more details, including your driver's contact information and live tracking updates.



FILTER BY STATUS

Easily see what state each delivery is in within the delivery process.



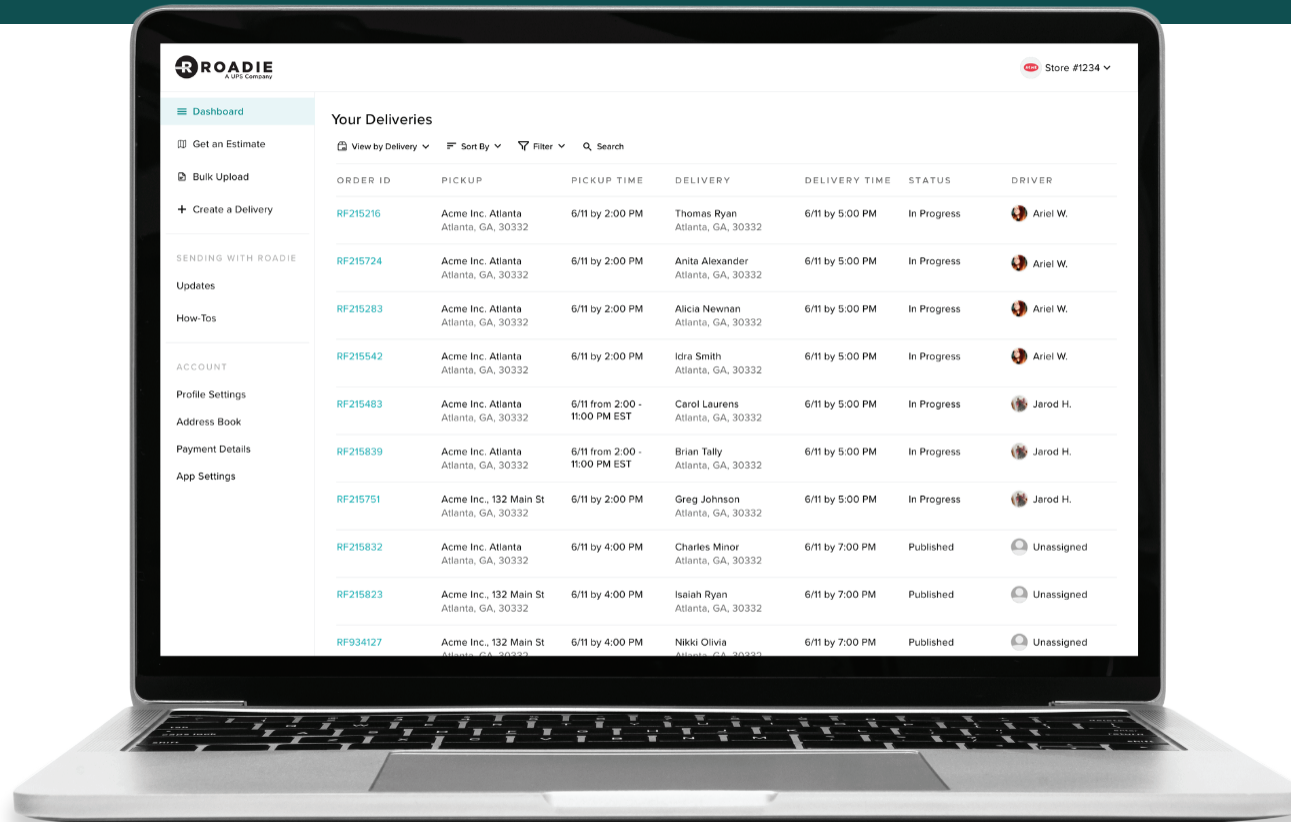
SORT BY TIME CREATED

See when each delivery was created to stay on top of important.



SORT BY DRIVER

Quickly see each driver and how many of your deliveries they're handling.





ROADIE
A UPS Company

**You're on your way to better deliveries!
Contact your customer operations partner with any questions.**